

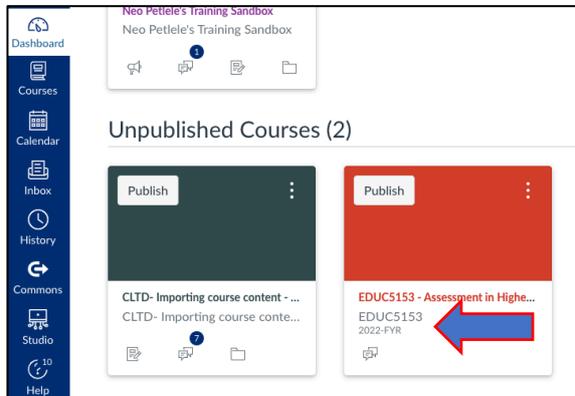


How to Import 2021 content to your 2022 Course Shell

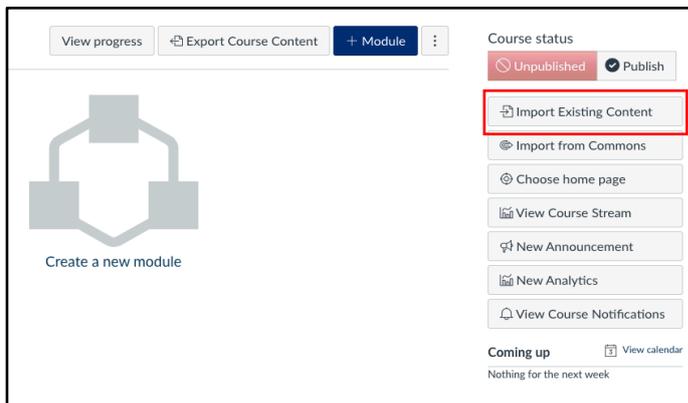
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1. Go to your Dashboard > Scroll down> Unpublished Courses
2. >Locate your 2022 course shell



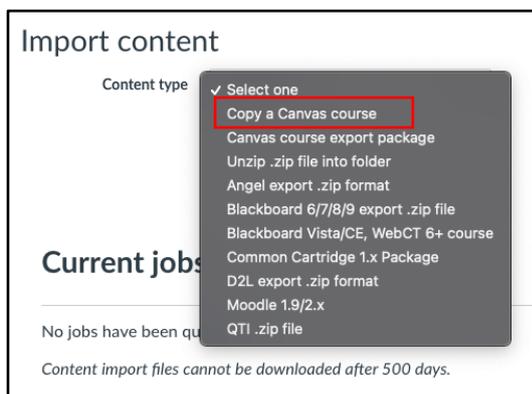
3. > Click on Import Existing Content



4. Click on > Content type: Select one



5. Click on: Copy a Canvas course



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6. >Select a course

Import content

Content type

Search for a course or

Include completed courses

Content All content
 Select specific content

Options Adjust events and due dates

7. Select the course from which you want to copy content from

✓ Select a course

2022-FYR
EDUC5153 - Assessment in Higher Education-2022-FYR

2021-FYR
CLTD - CD 0: Learning&TeachingPhilosophy - 2021
CLTD - CD 3: Assessment for learning in HE (2021) - 2021
CLTD - CD 4: Course Design and Development - 2021
CLTD - FoS - SoGAES - Curriculum Development Series - 2021
CLTD - Teaching Multicultural Diverse Students - 2021
EDUC5153A - Assessment in Higher Education-2021-FYR

Default term
2021 EDUC5153 Assessment in Higher Education
APES3029-2020-BL4
CD 3 Open Pedagogies

8. > Select specific content

Import content

Content type

Search for a course or

Include completed courses

Content All content
 Select specific content

Options Adjust events and due dates

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9. >Select content

Import content

Content type Select one

Current jobs

Course copy	2021 EDUC5153...	13 Dec at 18:00	Waiting for selection Select content
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Content import files cannot be downloaded after 500 days.

10. >Click on the arrow >check boxes of content to copy
>Click on Select content

↓ ☰ Modules (6)

- Orientation
- Introduction to assessment
- Assessment, learning and pedagogy
- Constructively aligned assessment tasks
- Week 9
- Feedback in assessments

↓ Assignments (6)

- Assignments
- Quizzes

→ Discussion topics (7)

→ Pages (22)

→ Announcements (20)

→ Files (175)

Cancel
Select content

11. >Wait for process to complete

Import content

Content type Select one

Current jobs

Course copy	2021 EDUC5153...	13 Dec at 18:00	Running <div style="border: 1px solid gray; width: 100px; height: 10px; margin-left: 10px; background: linear-gradient(to right, #007bff, #c6c8ca);"></div>
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12. >Click on modules >Edit your content

The screenshot shows a course management interface. On the left is a navigation menu with items: Home, Announcements, Assignments, Discussions, Grades, People, Pages, Files, Syllabus, Outcomes, Rubrics, Quizzes, **Modules** (highlighted with a red box), BigBlueButton (Conferences), Collaborations, and New Analytics. The main content area shows a course titled 'Orientation' with a list of modules. A red box highlights the entire list of modules. The modules are: Introduction, Intended course outcomes, Learning and teaching methods, Readings, Assessment, The assessment "puzzle", Baseline rubric for the puzzle, and EDUC5153 session schedule.pdf. Each module has a green checkmark and a vertical ellipsis menu icon on the right.

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